දූරකවන தொலைபேசி Telephone) 0112669192, 0112675011) 0112694033, 0112675280) 0112675449		ട്ടത് മാതാവ ഒങ്ങള്ള இல My No.)))CF/EXW/25/2024
ෆැක්ස් பெக்ஸ் Fax විදසුත් තැපෑල) 0112693866) 0112693869) 0112692913) postmaster@health.gov.ik		මබේ අංකය உமது இல Your No. :)
மின்னஞ்சல் முகவரி E-mail)	සුවසිරිපාය சுவசிரிபாய	දිනය)
වෙබ්අඩවිය இணையத்தளம் website) www.health.gov.lk)	SUWASIRIPAYA	திகதி Date)08/01/2025

രങ്ങളുടെ താ ජනමാධ සමාත മാംශය சுகாதார மற்றும் வெகு ஜன ஊடக அமைச்சு Ministry of Health & Mass Media

General Circular Letter No: 02 – 07/2025

Provincial Health Secretaries,

Deputy Director General - National Hospital of Sri Lanka,

Director - National Hospital - Kandy,

Director - National Hospital - Galle,

All Hospital Directors Under the Line Ministry,

Provincial Directors of Health Services,

Regional Directors of Health Services,

Heads of Departments.

Efficiency Bar Examination for Officers in the Post of Public Health Inspector of Seg. II "A"/ Grade II of the Salary Scale (MT – 05) belonging to the Paramedical Service of Ministry of Health – 2025 (First Term)

It is hereby notified that the Efficiency Bar Examination which should be passed by the officers in the post of Public Health Inspector of Segment II "A" / Grade II before expiring three (03) years from the date of promotion to Grade II, will be held on 01, 02/03/2025 in the medium of Sinhala, Tamil and English. The venue and the time of the examination will be notified in the admission card.

02. Qualifications

The officers who have been appointed to the post of Public Health Inspector of Seg. II 'A'"/ Grade II as at 29/01/2025 and not yet completed this examination, are only eligible to apply for this examination.

N:B: Take necessary actions to send applications of the officers only who has been promoted to Grade II by 29/01/2025 and already received the appointment letters. (It is mandatory to attach a certified copy of Grade II appointment letter along with the application.)

03. Applications

Applications prepared by candidates as per specimen form appended to this circular letter should be sent through the respective Heads of Institutions to reach "Director (Examinations), No. 385, "Suwasiripaya", Ven. Baddegama Wimalawansa Thero Mawatha, Colombo 10" on or before 29/01/2025 by registered post. The words "Efficiency Bar Examination for Public Health Inspectors in Seg. II "A"/ Grade II – 2025 (First Term)" should be mentioned on the top left corner of the envelope. It is mandatory to have certify fact that the candidate had satisfied the qualifications required to sit for the said Efficiency Bar Examination by the officer in-charge of the subject of personal file and that all the particulars furnished in each application are correct by the Head of Institution.

And, one (01) self-addressed envelopes (candidates can write their official or private address) in the size of 9" x 4" inches, affixed with stamps to the value of Rs.110.00 should be sent along with the application. Applications received after the closing date, incomplete or inaccurate will be rejected without any notice.

Note: The application should be prepared using a paper of size A4 in compliance with the specimen form of application so as to appear from 01 to 04 on the first side of the page and from 05 to 09 on the second side of the page. Applications, which do not conform to above format, will be rejected without any notice.

04. Examination fees: -

- I. Candidates who sit the examination for the first time, will be exempted from examination fees. However, in every subsequent sitting, they should affix stamps to the value of Rs. 25/= per subject in the application and cancel the same by placing their signature and the date.
- II. The fees once paid will not be transferred to other examinations or refunded under any circumstances.

05. Admission to the Examination: -

- I. Candidates whose applications have been accepted, will be issued with Admission Cards. The Admission card should be duly completed and submitted same to the Supervisor at the Examination Centre. Otherwise, they will not be allowed to sit the examination.
- II. Candidates should prove their identity to the Supervisor at the examination hall. For this purpose, one of the following documents will be accepted.
 - (a) National Identity Card
 - (b) An Identity Card formally issued by the Ministry of Health or a relevant Institution
 - (c) Valid Driving License
 - (d) Valid Passport

06. Scheme of the Examination: -

This examination consists of two parts viz. Departmental Examination and Efficiency Bar Examination. The Departmental Examination consists of three parts viz. **Written, Viva and Practical**. Each part carries 100 marks and minimum of 40 marks should be obtained in each part to pass.

The Efficiency Bar Examination consist of two subjects viz. **Establishments Code & Procedural Rules**, and **Financial Regulations**. Each paper carries 100 marks. Minimum of 40 marks should be obtained in each subject to pass.

The examination can be completed in one or several sittings. Applicants who sit the examination for the first time, should apply for all subjects.

07. Syllabus of the Examination

7.1 Departmental Examination

7.1.1 Subject Related Written

Duration is 03 hours. The question paper consists of 08 essay-type questions and candidates are required to answer any 05 questions out of them.

Syllabus

i.	General Administration	xi.	Communicable Diseases and
ii.	Hematology		Epidemiological Surveillance
iii.	Microbiology	xii.	Non Communicable Diseases
iv.	Educational Science	xiii.	Family Health
v.	Parasitology	xiv.	School Health
vi.	Medical Entomology	XV.	Health Education and Promotion
vii.	Food Safety and Hygiene	xvi.	Health Planning and Management
viii	. Mental Health	xvii.	Public Health Legislation
ix.	Environmental Health	xviii.	National Health Information System
х.	Buildings Construction	xix.	First Aid

7.1.2 Subject Related Practical

This is a subject related practical test. Duration differs according to the test.

- I. School Health
- II. Public Health Legislation
- III. Establishments Procedure
- IV. Epidemiological Surveillance

7.1.3 Subject Related Viva

The oral test is based on the subject area relevant to the subject related written question paper and problems faced at work. Duration is 15 minutes.

7.2 Efficiency Bar Examination

7.2.1 Establishments Code and Procedural Rules

Duration is 02 hours. The question paper consists of 07 essay-type questions and candidates are required to answer any 04 questions out of them.

The question paper will be prepared on the following chapters of the Establishments Code.

Chapter	XV	Travel abroad for study, Training or on Duty.	
Chapter	XVI	Holiday Travel	
Chapter	XXIII	Special concessions and Conditions Regarding Officers	
		Suffering from Certain Types of Illness	
Chapter	XXIV	Salary Loans / Advances	
Chapter	XXV	Concessions to Members of Trade Unions	
Chapter	XXVII	Channel of Communications	
Chapter	XXVIII	Administrative Procedures	
Chapter	XXX	Rights of Government over its Officers	
Chapter	XXXIII	Legal Advice and Legal Actions	
Chapter	XLVII	General Conduct and Discipline	
Chapter	XLVIII	Rules of Disciplinary Procedure	

7.2.2 Financial Regulations

Duration is 02 hours. The question paper consists of 07 essay-type questions and candidates are required to answer any 04 questions out of them. The total mark is 100. 40% marks should be obtained to pass the test.

Questions will be based on the following chapters of the Financial Regulations,

Chapter VI - Custody of Public Money, Etc. Imprests and Bank Accounts, Security of Public Money, Board of Survey, Bank Draft and Bank Accounts. (From F.R. 315 to F.R. 396)

Chapter XIII - Supplies, Works and Services - Supplies / purchasing system, Stores Verifications, Storage System, Contracts, Deviation from the Tender Procedure. (From F.R. 708 to F.R. 775)

08. To follow the Regulations related to Examination Procedure

Candidates are warned against copying or attempting to copy from the script of another candidate or from any book or paper or notes whatsoever. No candidate should attempt to look at the script of another candidate and should not help any candidate either help another candidate or obtain help from another candidate or person. Further, mobile phones & the similar electronic equipment should not be used. Any candidate who disregards this rule, is liable to punishment.

O9. Please bring the contents of this circular to the notice of all relevant officers serving in your institution.
(The information is also available on the Web site; www.health.gov.lk)

Web Path: - (www.health.gov.lk → Staff Access → Administration → Examination → Circular)

N.B.: - In the event of any inconsistency between the Sinhala, Tamil and English texts of this circular letter, Sinhala text shall prevail.

U A S H Sisira Kumara

Deputy Director General (Admin) II

For Secretary

U.A.S. Harshapriya Sisira Kumara Deputy Director General (Administration) II Ministry of Health & Mass Media "Suwasiripaya" Colombo - 10.



Specimen Form of Application

For Office Use Only

Efficiency Bar Examination for Officers in the Post of Public Health Inspector of Seg. II "A"/
Grade II of the Salary Scale (MT – 05) belonging to the Paramedical Service of Ministry of Health
– 2025 (First Term)

01.	(a)	i.	Full Name of the Applicant (In Sinhala):			
		ii.	Full Name of the Applicant (In English Block Capitals):			
		iii.	Name with initials (In Sinhala):			
		iv.	Names with initials (In English Block Capitals)			
	(b)	i.	. Post:			
		ii.	Date of promotion to Seg. II "A"/ Grade II: Letter No:			
			(Attach a certified copy of Grade II appointment letter along with the application.)			
		iii. Present Annual Salary:				
		iii.	National Identity card No:-			
		iv.	Mobile No: -			
		ν.	E -mail Address: -			
02.			"\" within the cages against the subjects you expect to sit in this attempt and mark "X" against the			
			ts for which you do not expect to sit for.			
	E	stabli	ishments Code & Procedural Rules Subject Related Practical			
	F	inanc	cial Regulations Subject Related Viva			
	S	ubject	oject Related Written			
03.	(a	ı)	Present Service Station :-(In Sinhala):			
	(In English):					
	(t)	This institution belongs to: - Line Ministry Provincial Council			
	(0	:)	If the institution belongs to a Provincial Council, relevant Provincial Council:			
	(0	i)	District of the present Service station:			
	(e	e)	Whether one self –addressed envelope in size of 9"x4" inches with stamps affixed to the value o Rs. 110.00 has been attached to the application to post the Admission card?			
	(f)	i. Postal Address (In Sinhala /Tamil):			
			ii. Postal Address (In English block letters):			
04.	M	lediun	um in which you sit for the examination (Sinhala / English / Tamil) :			

05.	(a)	Whether you sit the exam	mation for the first time.			
	(b)	If not so, have you affixed	d stamps to the application?			
			Stamp Cage			
06.	Cert	ification of the Candidate:				
	(i)	need not affix stamps since	es furnished by me in this application are to els I sit the Examination for the first time / hat the Examination,* and the stamps affixed the cancellation.	ave affixed stamps to the value		
	(ii)	and Indigenous Medicine S	e to abide by the rules and regulations stipu Services for the conduct of this Examination cheme of the Examination I agree with wature.	on and if I was found ineligible		
		 Date		Signature of the candidate		
07.	Cer		charge of the Subject of Personal Files			
I certify that the application was forwarded to me before/after the closing date of application as			ing date of application and the			
	application has been correctly completed as per the information in the personal file and the candidate h satisfied all the qualifications required to appear for Efficiency bar Examination for the officers in Grade					
	and a copy of the application has been filed in the personal file.					
		, ,				
	****	Date		Name and Signature		
08.	Ce	rtification of Head of Instit	ution			
	I certify that Mr./Mrs./Miss*			or the first time* and has affixed and the particulars furnished in in his / her* personal file and		
	3000	Date		Signature of Head of Institution Place rubber stamp)		
09.		rtification of Head of Dece	ntralized Unit /Specialized Campaign			
		I Certify that Mr. /Mrs./Miss* serves as a Public Health				
	Ins	Inspector in Seg. II "A" / Grade II in my institution and the particulars furnished by him in the application				
	are	e correct in accordance with t	the particulars available in his / her* person	nal file and he is eligible to sit for		
	thi	s Examination.				
	, 	Date		ized Unit / Specialized Campaign ber stamp)		
)(0)		(* - Delete irrelevant words)	5		