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சுவசிரிபாய
SUWASIRIPAYA
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சுகாதார அமைச்சு
Ministry of Health

මගේ අංකය)
எனது இல)
My No.) **CF / EXP / 09 / 2024**

ඔබේ අංකය)
உமது இல)
Your No. :)

දිනය)
திகதி) **19.07.2024**
Date)

General Circular Letter No : 02 - 109 /2024
Provincial Health Secretaries

Deputy Director General – National Hospital of Sri Lanka, Colombo

Director - National Hospital, Kandy

Provincial Directors of Health Services

All Hospital Directors under Line Ministry

Regional Directors of Health Services

Heads of Institutions

Second Efficiency Bar Examination for the officers in Grade I of the Field / In Office Officers Segment 02 Service Category (MN – 05 – 2006 A) in the Ministry of Health - 2024 (Second Term)

It is hereby notified that the Second Efficiency Bar examination for in Field / in Office Officers segment 02 service category (MN 05 – 2006 (A)) of the Ministry of Health which should be passed before expiry of 05 years on promotion to Grade - I will be held on 22.09.2024 in the medium of Sinhala, Tamil and English. The venue and the time of the examination will be mentioned on the admission card.

02. Qualifications:

The officers who have obtained a Grade I appointment in a post of in Field Officer / in Office Officers Segment 02 Service category (MN -5 - 2006 (A)) of Ministry Of Health (**Nutritionist, Psychiatric Social Worker, Planning and Program Officer, Medical Record Officer, Statistic Survey Officer, Perfusionist**) and have not yet completed this examination, are only eligible to apply for this examination.

N.B Take necessary actions to send applications of the officers only who have been promoted to Grade I as at 10.08.2024 which is the closing date of applications. (it is mandatory to attach a certified copy of Grade I appointment letters along with the applications)

03. Applications:

Applications prepared by the candidates in accordance with the specimen form of application appended at the end of this circular should be sent by registered post to reach “ Director (Examinations) Ministry of Health, Suwasiripaya, No.385, Rev. Baddegama Wimalawansa Thero Mawatha, Colombo 10, on or before 10.08.2024 .through their Head of Institutions. The name of the examination applied for should be mentioned as “Second Efficiency Bar Examination for the officers in Grade I of the Field / In Office Officers (MN – 05 – 2006 (A)) - 2024 (Second Term) on the top left corner of the envelope. **It is mandatory that the subject officer in charge of personal files and the head of the institution certify that all the information provided in each application is correct that the applicant meets the required qualifications to appear for this efficiency bar examination.** one self-addressed envelope (Candidates can write their official or private address) in the size of 9" x 4" inches, affixed with stamps to the value of Rs.110.00 should be sent along with the application.. **(Applications which are received late, incomplete or inaccurate will be rejected without any further notice.)**

N . B: Applications should be prepared using an A4 paper based on the specimen form of application so as to accommodate from No 01 to 04 on the first page and from 05 to 09 on the second page. Applications that do not comply with the specimen will be rejected without notice.

04. Examination Fees:

- I. Candidates who sit for the examination for the first time are exempted from paying examination fees. Other candidates should affix stamps to the value of Rs. 25/= per subject in the application and cancel the same by placing his/her signature.
- II. The examination fees paid will not be transferred to any other examination or refunded under any circumstance.

05. Admission to the Examination:

- I. Admission cards are issued to the candidates whose applications are accepted. The admission card should be duly completed and submitted to the supervisor of the examination centre. Otherwise, they will not be allowed to sit for the examination.
- II. Candidates should prove their identity to the Supervisor at the Examination Hall. For this purpose, one of the following documents will be accepted.
 - a) National Identity Card
 - b) A Formal Identity Card issued by the Ministry of Health or a relevant institution.
 - c) Valid Driving License
 - d) Valid Passport

06. Scheme of the Examination

This examination consists of an essay type written question paper named "Case Study". Four questions out of seven questions should be answered. Duration is 03 hours and total marks is 100. 40 marks should be obtained in minimum to pass the examination.

07. Syllabus of the Examination:

Case Study

Candidates are required to answer several questions based on one or more problematic cases created relevant to the field concerned which will test their logical thinking, creativity, skill in analyzing the problem, ability to take correct decisions and ability to apply theoretical knowledge practically.

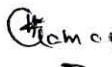
08. Regulations Related to Examination Procedure

Candidates are warned against copying or attempting to copy from the script of another candidate or from any book or paper or notes whatsoever. No candidate should attempt to look at the script of another candidate and should not help any candidate either help another candidate or obtain help from another candidate or person. Further mobile phones & the similar electronic equipments should not be used. Any candidate who disregards this rule is liable to punishment.

- 09.** Please bring the contents of this circular to the notice of in Field / in office officers in Grade I ((**Nutritionist, Psychiatric Social Worker, Planning and Program Officer, Medical Record Officer, Statistic Survey Officer, Perfusionist**) who are serving in your Division/Specialized Campaign/ Institution/ Hospital.
(This information can also be obtained from the web site - www.health.gov.lk)

Web Path ; www.health.gov.lk → Staff Access → Administration → Examination → Circulars

N.B. : Sinhala medium notification on examination will be effected if any contradictory is arisen in the examination notification published in Sinhala, Tamil and English medium.


Chamika H. Gamage
Deputy Director General (Admin II)
For Secretary

Chamika H. Gamage
Deputy Director General (Administration &
Ministry of Health
"Suwasiripaya"
Colombo 10.

Second Efficiency Bar Examination for the officers in Grade I of the Field / in Office Officers Segment 2**Service Category (MN – 05 – 2006 A) in the Ministry of Health - 2024 (Second Term)**

01.(a) (i) Name of the Applicant (In Sinhala/Tamil) :

(ii) Name of Applicant (In English block letters)

(iii) Names denoted by initials (in Sinhala/ Tamil)

(iv) Names denoted by initials (In English block letters)

(b) (i) Post :

(ii) Date of first appointment

(iii) Date of confirmation in the service.....Letter No.....

(iv) Present annual salary:.....

(v) Date of promotion to Grade I.....Letter No.....

(Attach a certified copy of Grade I appointment letter along with the application)

(vi) Mobile phone number

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(vii) National Identity Card number

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(viii) E- Mail address

02(a) Present Station : (In Sinhala).....

(In English)

(b) District of the station

(c) The Working Station Administrative by :- Line Ministry provincial Council

(d) If Provincial Council Mention Province

(e) Whether a self-addressed two envelopes in the size of 9"x4" inches with stamps affixed to the value of Rs. 110.00 has been attached to the application to post the Admission Card
.....

(f) (i) Postal Address (In Sinhala).....

(ii) Postal Address (In Block Capitals).....

03. Medium in which you sit for the examination (Sinhala/English/Tamil)

- 04.(a) Whether you have sat for the examination before
- (b) If the application is forwarded not for the first time whether stamps affixed

Stamp Cage

05. Certification of the Candidate:

- I I do hereby certify that the particulars furnished in this application are true and correct to my knowledge and I need not affix stamps since I sit for the Examination for the first time / have affixed stamps to the value of RS 45.00. since I sit for the Examination not for the first time, and the stamps affixed are unused and genuine.
- II I do hereby agree to comply with the rules and regulations imposed on examination and I do agree to comply with my decision to cancel my candidature if I'm decided disqualified accordance in until the minute of the Examination.

Date:.....

.....
Signature of the Applicant

06. Certification by the Management Assistant in charge of personal files

I certify that Mr./Mrs/Miss..... has correctly handed over me the duly filled application before the closing date and particulars furnished in this application are true and accurate as per the personal file and kept a copy of this application attached to the personal file.

Date:.....

.....
Name and Signature

07. Certification of Head of Institution:

I certify that Mr./Mrs/Miss..... serves as a in this institution, and the particulars furnished by him/her in the application are correct in accordance with the particulars available in his/her personal file, and he/she sit the examination for the first time and he/she is eligible to sit for the examination and he/she placed his/her signature in my presence.

Date:.....

.....
Signature of the Head of Institution
(Rubber Stamp)

08. Certification of the Head of Decentralized Unit Specialized Campaign.

I certify that Mr./Mrs/Miss..... serves as a in my Unit/ Campaign and particulars furnished in the application are correct in accordance with the particulars available in the personal file of the candidate and he/she is eligible to sit for this examination.

Date:.....

.....
Signature of the Head of the
Decentralized Unit/Specialized Campaign
(Rubber Stamp)