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சுவசிரிபாய

SUWASIRIPAYA

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சுகாதார அமைச்சு

Ministry of Health

මගේ අංකය)
எனது இல) CF/EXQ/07/2024
My No.)

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உமது இல)
Your No.)

දිනය)
திகதி) 25/10/2024
Date)

General Circular letter No:- 02 - 158 / 2024

Provincial Health Secretaries,
Deputy Directors General - National Hospital of Sri Lanka, Colombo,
Director - National Hospital, Kandy,
Director - National Hospital, Galle,
All Hospital Directors under the Line Ministry,
Regional Directors of Health Services,
Heads of Departments,

First Efficiency Bar Examination for the Officers in Grade III of Audiology Technicians' service belonging to the Service of Professions Supplementary to Medicine of (salary scale MT - 06 - 2016) the Ministry of Health - 2024 (2nd Term)

It is hereby notified that the Efficiency bar Examination which should be passed by **Audiology Technicians** belonging to the Service of Professions Supplementary to Medicine (MT - 06 - 2016) before expiry of three years from the date of appointment to Grade III will be held on **15.12.2024** in Sinhala, Tamil and English medium. The venue and the time of the examination will be notified along with the admission card.

02. Qualifications

The officers who have been appointed to a post of **Audiology Technician (MT - 06- 2016) in Grade III** and not yet completed this examination are only eligible to apply for this examination.

03. Applications

Applications prepared by the candidates as per specimen appended to this letter should be sent under Registered Cover to reach the Director (Examinations), "Suwasiripaya", No.385, Ven. Baddegama Wimalawansa Thero Mawatha, Colombo 10 on or before **13.11.2024** through their Heads of Institutions. The name of the examination applied for should be mentioned as '**First efficiency bar examination for the officers in Grade III of Audiology Technicians' service belonging to the service of professions Supplementary to Medicine (salary scale MT - 06- 2016) of Ministry of Health - 2024 (Second Term)**' on the top left corner of the envelope. It is mandatory that the subject officer in charge of personal files and the head of the institution certify that all the information provided in each application is correct that the applicant meets the required qualifications to appear for this efficiency bar examination. One (01) self-addressed envelope (Candidates can write their official or private address) in the size of 9" x 4" inches, affixed with stamps to the value of Rs. 110.00 should be sent along with the application.

(Applications received after the closing date, incomplete or inaccurate will be rejected without notice.)

N.B: The application should be prepared using an A4 paper based on the specimen form of application so as to accommodate from 01 to 04 on the first page and from 05 to 09 on the second page. Applications which do not conform to above will be rejected without any information.

04. Examination fees

- i. Candidates who sit the examination for the first time need not pay examination fees. However, in every subsequent sitting they should affix stamps to the value of Rs. 25/= per subject in the stamps cage provided for in the application and cancel same by placing their signature and the date.
- ii. The fees once paid will not be refunded or transferred to other examinations under any circumstances.

05. Admission to the Examination

- I Candidates whose applications have been accepted will be issued with Admission Cards. They should duly complete and submit same to the Supervisor at the Examination center. Otherwise, they will not be allowed to sit the examination.
- II Candidates should prove their identity to the Supervisor at the examination hall. For this purpose one of the following documents will be accepted.
 - (a) National identity card
 - (b) A formal identity card issued by the Ministry of Health or Relevant institution
 - (c) A Valid Driving License
 - (d) A Valid Passport

06. Scheme of the Examination

This Efficiency Bar examination consists of two question papers which are essay type questions in Establishments Code & Procedural Rules and Financial Regulations. Applicant can complete the examination at once or several occasions. At the first attempt officers should apply for all relevant subjects.

07. Syllabus

07.1 Establishments Code & Procedure Rules

The question paper consists of 07 essay type questions and candidates are required to answer any 04 questions out of them. Duration is 3 hours for each paper and each paper will receive 100 marks. Applicants shall secure minimum of 40% marks to pass the examination.

➤ The question paper is set on the following chapters of the Establishments Code and the Procedural Rules of the Public Service Commission.

Chapter	XII	-	Leave
Chapter	XIII	-	Railway Warrants
Chapter	XIV	-	Travel on Duty with in the Island
Chapter	XIX	-	Government Quarters
Chapter	XLVII	-	Government Quarters
Chapter	XLVIII	-	Disciplinary Procedure

07.2 Financial Regulations.

The question paper consists of 07 essay type questions and candidates are required to answer any 04 questions out of them. Duration is 3 hours and total marks is 100. Applicants shall secure minimum of 40% marks to have pass in the examination.

Following chapters of the Financial Regulations

- Estimate of Expenditure and Revenue Estimates, Consolidated Fund, Annual Estimates, Variations to Annual Estimates.(F.R. 01 – F.R. 68)
- Financial Management and Accountability, Chief Accounting Officer, Accounting Official Revenue Account, Authority for payment. Approval certification assignment (F.R – 124 – F.R. 147)

08. To follow the Regulations Related to Examination Procedure

Candidates are warned against copying or attempting to copy from the script of another candidate or from any book or paper or notes whatsoever. No candidate should attempt to look at the script of another candidate and should not help any candidate either help another candidate or obtain help from another candidate or person. Further mobile phones & the similar electronic equipment's should not be used. Any candidate who disregards this rule is liable to punishment.

09. Please bring the contents of this circular letter to the notice of all relevant officers in your division/ specialized campaign / Institution. This has been included to the web site- www.health.gov.lk

Web Path:-www.health.gov.lk→Staff Access→Administration→Examinations→Circulars

N.B - Sinhala medium notification on examination will be effected if any contradictory is arisen in the circular letter published in Sinhala, Tamil and English mediums.

Chamika
Chamika H.Gamage
Deputy Director General (Admin) II
For Secretary

Chamika S. Gamage
Deputy Director General (Administration II)
Ministry of Health
"Suwasiripaya"
Colombo 10

- 05 (a) Whether you sit for the examination for the first time:
- (b) If so not, have you affixed stamps to the application?

Stamp Cage

06. Certificate of the candidate:-

- (i) I do hereby certify that the particulars furnished by me in this application are true and accurate to my knowledge and I need not affix stamps since I sit the Examination for the first time / have affixed stamps to the value of Rs. since I repeat the Examination,* and the stamps affixed by me to the application are genuine and not used before.
- (ii) I agree to abide by the rules and regulations stipulated by the Department of Health for the conduct of this Examination and if I was found ineligible in accordance with the scheme of the Examination I agree with whatever decision taken for the cancellation of my candidature.

.....

Date Signature of the candidate

07 Certification of the officer who have handled the personal files

It is here certified that the application was forwarded to before the closing date. the application has been completed according to the details of the personal file by the applicant. A copy of the application has been field.

.....

Date Name and Signature

08. Certification of Head of Institution:

I certify that Mr./Mrs./Miss..... serves as a in this institution, and the particulars furnished by him/her in the application are correct in accordance with the particulars available in his/her personal file, and he/she sit the examination for the first time and he/she is eligible to sit for the examination and he/she placed his/her signature in my presence.

.....

Date Signature of the Head of Institution
(Rubber Stamp)

09. Certificate of the Head of Decentralized unit / specialized Campaign

Mr./Mrs./Miss.....serves as a Grade III in my Division / Campaign* and the particulars furnished by him / her* in the Application are correct in accordance with the particulars available in his / her* personal file and he / she* is eligible to sit for the Examination.

.....

Date Signature of Head of
Decentralized Unit / Specialized campaign
(Frank / Rubber stamp)

* - Delete words which are inapplicable